CENTRAL STATISTICAL OFFICE

CSO Guidebook

2016

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Dears Readers,

The most important task of official statistics is reliable, objective and systematic informing of the society, state and public administration institutions, business entities on economic, demographic, social and natural environment situation. Official statistics deliver credible, reliable, independent high-quality statistical information prepared according to the principles of objectivity and confidentiality.

By describing the role which official statistics play to users of statistical information, we want THE GUIDE to facilitate:

- finding out about legal grounds, tasks and informational resources of official statistics,
- making use of data sets and statistical publications,
- using information portal of the Central Statistical Office (CSO) and regional statistical offices,
- learning from web databases and information resources of official statistics,
- becoming familiar with the scope and forms of services offered by the CSO.

In THE GUIDEBOOK you will find useful addresses and phone numbers to directly contact the CSO and statistical offices, opening hours of institutions offering assistance in obtaining sought information.

We encourage you to use our services and ever growing informational resources of statistics.

Information Department

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Official statistics

The legal basis of operation is the Act of 29 June 1995 on official statistics (Journal of Laws of 2012 item 591, of 2013 item 2, of 2014 item 1161 and 1662 and of 2015 item 855 and 1240).

Official statistics is a system of collecting of statistical data, gathering, storing and generalising of the collected data and announcing, providing and disseminating of the results of statistical surveys as the official statistical data.

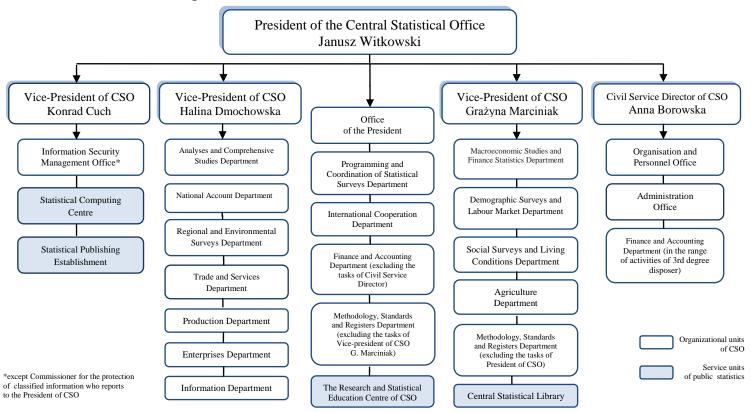
Official statistics shall provide

- reliable,
- objective
- and systematic

information for the society, the state and public administration bodies and economic entities on the economic, demographic and social situation and the environment.

Official statistics services shall consist of the President of the Central Statistical Office, directors of statistical offices subordinate to him or her, units supervised by him or her established under the Act of 27 August 2009 on Public Finance (Journal of Laws of 2013, item 885, as amended), as well as units of official statistics services established by the President of the CSO.

Organization structure of the Central Statistical Office



The responsibilities of the President of the Central Statistical Office shall include:

- recognising the demand for information and analyses, coordinating activities and preparing a draft programme of statistical and presenting it to the Statistical Council,
- organising and conducting statistical surveys and determining their methodology,
- collection, gathering and handling statistical data and their analysis,
- the annual preparation and publication of the National Health Accounts in the "Monitor Polski", Official Journal of the Republic of Poland,
- conducting censuses,
- statistical data storing,
- developing standard classifications, nomenclatures and definitions of major categories, determining correspondence between them and their interpretation,
- making available and disseminating statistical information, including major figures and indicators,
- preparing and announcing demographic forecasts and statistical economic and social forecasts,
- presenting to the President, the Parliament (Sejm and Senate), State administration agencies, the Supreme Chamber of Control (NIK), the National Bank of Poland, units of local authorities and other governmental institutions, statistical information in the scope, dates and forms specified in the programme of statistical surveys,
- maintaining national official registers: business entities of the national economy and the register of the territorial division of the country,
- conducting statistical surveys and analyses resulting from the international obligations undertaken by the Republic of Poland,
- conducting statistical international comparisons and announcing their results,
- satisfying the obligation to submit statistical data to international organisations undertaken by the Republic of Poland,
- co-operation with the international and regional organisations specialising in statistics, as well as the agencies and offices of other countries,
- conducting research and development activities in the field of the methodology of statistical surveys, classification standards and the application of mathematical and computing methods in statistics,

- conducting training courses and upgrading knowledge in the field of statistics,
- promoting knowledge about statistics.

Tasks assigned in such a way may be implemented as a result of broad and diverse personal and material scope of data collected by the system of official statistics, particularly due to the possibility of acquiring information from other informational systems of the state, i.e. from the data collected and gathered by government administration bodies and local government units, other government institutions and the National Bank of Poland as well as from official registers.

Final statistical information are:

- accessible within the framework of the electronic platform of making available final statistical information and other information resources run by the President of the Central Statistical Office available at: http://stat.gov.pl/en/,
- published in publications of the Central Statistical Office and statistical offices, including statistical yearbooks, as well as other bodies, agencies and entities conducting statistical surveys,
- promulgated in official journals if a specific provision provides for that,
- announced in the mass media,
- compiled and transmitted for the needs of the European Union and international organisations, in the form and according to the procedure set forth in the European Union provisions on statistics and international agreements binding on the Republic of Poland,
- available in other forms than those mentioned above.

Basic task, which is to deliver reliable and objective statistical information, is fulfilled by official statistics services in their statistical survey covering all social and economic activities.

The programme of statistical surveys of official statistics shall be determined by way of regulation of the Council of Ministers on the basis of the project presented by the Statistical Council.



The Statistical Council

- a consultative-advisory body in cases related to statistics, acting at the Prime Minister, appointed for a period of 5 years;
- it is composed of persons appointed by the Prime Minister, representing: government administration bodies (5 persons), local authorities in the Joint Commission of Government and Local Authorities (1 person), the National Bank of Poland (1 person), social organisations, professional and economic association (3 persons), employers' organisations representative as defined by the Act of 24 July 2015 on the Council of Social Dialogue and other social dialogue institutions (Journal of Laws item 1240) (1 person from each organisation), trade union organisations representative as defined by the Act on the Council of Social Dialogue (1 person from each organisation), as well as experts (1 expert in social sciences and 1 expert in economic sciences);
- the President of the CSO participates in the works of the Council.

Tasks of the Statistical Council:

- determination, annually, on the basis of the proposals prepared by the President of the Central Statistical Office, of a draft programme of statistical surveys of official statistics for the next year
- submission to the Council of Ministers, not later than on 30 June each year, of the draft programme of statistical surveys of official statistics,
- recommendations on conducting new and periodic surveys concerning a broad scope of statistical observation and related to them methodological and preparatory activities, planned for the period of the next ten years,
- evaluation of the implementation of the programme of statistical surveys of official statistics and formulation of opinions on other issues having a considerable significance to the development of official statistics,
- providing opinions on the costs of statistical surveys, with thorough indication of sources of their financing, as well as methodology of their assessment.



Statistical surveys in 2016

Pursuant to Article 25 of the Act on official statistics, one of the tasks of the President of the CSO is to recognise demand for information and statistical analyses and preparation of annual draft programme of statistical surveys on this basis. Proposals regarding programme intentions of official statistics are prepared by the CSO together with government departments and other institutions conducting surveys in official statistics, in close co-operation with bodies of central and local government administration, local self-government units, social, trade union and business organisations, as well as the scientific community.

The CSO conducts surveys based on the information obtained from respondents and rapporteurs, using diversified information collecting methods and using modern tools and IT solutions. Annual programme of statistical surveys has an important function of the instrument of coordination of programme works and control of operation of the information system of official statistics. At the same time it is a document informing statistical information users on direction of statistical operations and expected obligations of data transfer for statistical purposes.

Programme of statistical surveys of official statistics for 2016 includes surveys conducted on the basis of information collected obligatorily and voluntarily in the form of current reporting in 2016, annual reporting with data for 2016 and indicated data for the previous years.

When determining programme intentions the main purpose is implementation of official statistics tasks resulting from the membership of Poland in the European Union and other international organisations. Final statistical information from the surveys also enable to identify major figures and indicators which the President of the CSO must announce as obliged by separate regulations.

In 2016 works in the CSO will be focused on reducing administrative burdens of entities related to delivery of data for statistical surveys as a result of increased use of data already collected, e.g. by other bodies of public administration in the course of performing their statutory tasks.

Currently developing information and communication technologies, formation of new data sources resulting in large amount of data, construction of new registers by the public administration results in the need for

implementation of new data sources and new data collection techniques in official statistics.

253 surveys have been included in the programme of statistical surveys for 2016 (including 3 new and 11 cyclic):

- 162 topics performed independently by official statistics services,
- 38 topics performed by the ministries, central offices, the National Bank of Poland,
- 53 topics performed jointly by the CSO, ministries, the National Bank of Poland, the Financial Supervision Authority (KNF) and central offices.

Programme of statistical surveys of official statistics for 2016 constitutes an appendix to the Regulation of the Council of Ministers of 21 July 2015 on programme of statistical surveys of official statistics for 2016 (Journal of Laws item 1304).

Programme of statistical surveys is available on the website of the CSO at:

http://bip.stat.gov.pl/dzialalnosc-statystyki-publicznej/program-badan-statystycznych/pbssp-2016/

In accordance with the provisions of Article 31 (now repealed) of the aforementioned Act, the Prime Minister determines, by way of regulation, templates of reporting forms and clarifications regarding the way their filling as well as templates of questionnaires and statistical surveys used in statistical surveys, agreed upon in the programme of statistical surveys of official statistics. In connection with the above, the President of the CSO is obliged to prepare on the annual basis a draft regulation and an appendix containing templates of forms included in the programme of statistical surveys of official statistics and submit them for signature to the Prime Minister.

The appendix prepared for 2016 includes:

- templates of forms for current surveys, with reporting period than year (monthly, quarterly, six-month), with the date of submitting reports in 2016,
- templates of forms for annual surveys where data are transferred for 2016 with the term of submitting reports in 2017.

Appendix to the regulation for 2016 includes 447 templates of forms, questionnaires and statistical surveys, including templates of:

- 174 forms and reporting questionnaires (Appendix no. 1),
- 19 surveys (Appendix no. 2),

- 22 tabular presentations (Appendix no. 4),
- 232 forms, questionnaires and statistical surveys used in departmental tests (Appendix no. 3).

Templates of forms are available at

http://form.stat.gov.pl/formularze/formularze.htm

Classifications and nomenclatures in 2016

Standard classifications and nomenclatures are introduced pursuant to Article 40 of the Act on official statistics (Journal of Laws of 2012 item 591, as amended) or used directly on the basis of the act introducing their use in the Member Countries.

Classification standards are used in: statistics, registration system and documentations, accounting, official registers, information systems of public administration.

Currently valid standard classifications and nomenclatures are:

- The Polish Classification of Activities (PKD),
- The Polish Classification of Goods and Services (PKWiU),
- Combined Nomenclature (CN),
- The Polish Classification of Types of Constructions (PKOB),
- The Classification of Fixed Assets (CFA),
- The Polish Statistical Classification of Environmental Protection and Facilities,
- The Defence Equipment Classification (KWO),
- The Polish Classification of Education (PKE),
- The Nomenclature of Territorial Units for Statistical Purposes (NTS).

Polish classification standards are fully compliant with appropriate classifications of the European Union.

Detailed information regarding classification and nomenclatures are available at http://stat.gov.pl/en/metainformations/classifications/

Standard classifications and nomenclatures:

- are necessary to determine the course and description of economic and social processes,
- are prepared by the President of the CSO in consultation with competent governing state administration bodies,
- are introduced by virtue of Regulation by the Council of Ministers,
- are used in statistics, registration system and documentation, accounting, as well as in official registers and information systems of public administration.

These responsibilities result directly from Article 2 item 14, Article 25, passage 1 item 6 and from Article 40 of the Act on official statistics (consolidated text Journal of Laws of 2012 item 591 as amended).

System statistical correspondence among economic classifications

Scope of	Classifications of	Classifications	Derivative	Classifications
classification	operations	of products	nomenclatures of	of foreign
		(products +	products	trade
		services)		
	ISIC			HS
	International	CPC		The
International	Standard	Central		Harmonized
(UN)	Industrial	Product		Commodity
	Classification of	Classification		Description
	All Economic			and Coding
	Activities			System
	NACE	CPA		
The European	Nomenclature of	Classification		CN
Union (EU)	the Economic	of Products by	PRODCOM list	Combined
	Activities in the	Activity		Nomenclature
	European			
	Community			
	PKD	PKWiU	PRODPOL	
	Polish	Polish	Nomenclature for	CN
National - Poland	Classification of	Classification	testing industrial	Combined
	Activities	of Goods and	products for	Nomenclature
		Services	current and	
			continuous	
			reporting	

The Polish Classification of Goods and Services (PKWiU)

Two versions of the PKWiU function in 2016 simultaneously, i.e.

- The Polish Classification of Goods and Services (PKWiU 2008) valid from 1 January 2009 introduced by the Regulation of the Council of Ministers of 29 October 2008 (Journal of Laws no. 207, item 1293 as amended), based on The Classification of Product by Activity used in the European Union (CPA Rev. 2) and
- The Polish Classification of Goods and Services (PKWiU 2015) introduced on 1 January 2016, constituting the Appendix to the Regulation of the Council of Ministers of 4 September 2015 (Journal of Laws of 2015 item 1676), which structure is based on the Classification of Product by Activity Rev.2.1 (CPA Rev.2.1).

Both versions of the PKWiU (PKWiU 2008 and PKWiU 2015) will be used simultaneously: in the records and documentation, accounting, as well as in official registers and information systems of public administration until 31 December 2016.

On the other hand, for the purposes of:

- taxation with value added tax,
- taxation with corporate income tax, personal income tax and flat-rate income tax in the form of lump sum from revenues recorded and tax card PKWiU 2008 will be applicable until 31 December 2017.

The Nomenclature of Territorial Units for Statistical Purposes (NTS)

- introduced by the Regulation of the Council of Ministers of 14 November 2007 (Journal of Laws No. 214, item 1573 with later amendments) and developed on the basis of the Regulation (EC) No. 1059/2003 of the European Parliament and the Council of 26 May 2003 on the establishment of a common classification of territorial units for statistics (NUTS) (Official Journal of EU L 154 of 21.06.2003, 1573 with later amendments),
- used in the process of collecting statistical data, storage, processing and analysis of collected data as well as publication and dissemination of statistical information in territorial breakdown; likewise, the NUTS classification is used when comparing data for the area of the EU for specific regional statistics of the Member States,
- establishes territorial symbols and names of territorial units on five levels - on three first levels the NUTS Nomenclature retains compliance with names of territorial units of the three-tier NUTS classification.

NTS nomenclature is based on the three-tier division of the country into voivodships, powiats and gminas on the basis of which two additional non-administrative levels were established, i.e. regions and subregions. It divides Poland into hierarchically related territorial units on 5 levels, of which 3 levels are identified as regional and 2- as local.

Regional levels include:

- LEVEL 1 6 regions (grouping the voivodships),
- LEVEL 2 16 voivodships,
- LEVEL 3-72 subregions (grouping units of a powiat level).

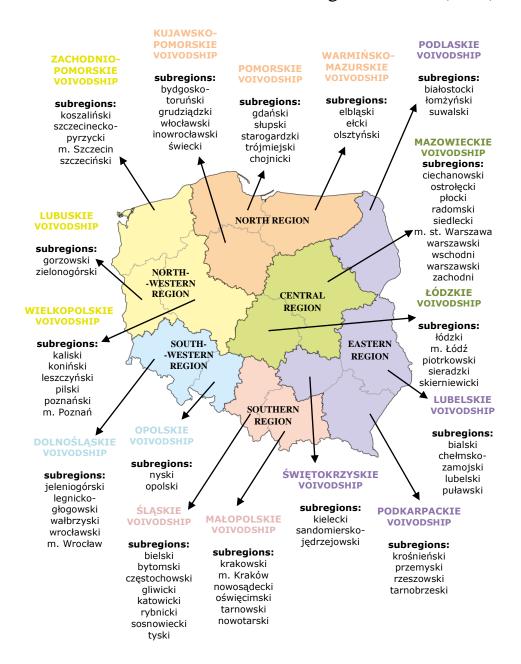
Local levels include:

- LEVEL 4 380 units of a powiat level (314 powiats and 66 cities with powiat status),
- LEVEL 5 3737 units of a gmina level (2478 gminas, 611 municipal parts of urban- rural gminas, 611 rural parts of urban- rural gminas, 18 districts of Warsaw and 19 representations of four cities Kraków, Łódź, Poznań and Wrocław).

Number of units on particular levels – as at 01.01.2015.

The structure of the NTS groupings, their symbols and the manner in which they are recorded is based on the system of identifiers and names of the units of administrative division of the country, which constitutes a part of the National Official Register of the Territorial Division of the Country – TERYT.

Regional levels (NTS)







REGON Register

REGON Register is a set of information on national business entities updated on the current basis, **kept by of the President of the CSO since 1975** in the IT system in the form of central database.

The legal basis of keeping the register is the Act of 29 June 1995 on official statistics (Journal of Laws of 2012, item 591 as amended), which gave the register the importance of the official register and specified principles of its operation as of 1 January 1998. Detailed principles of keeping and updating the register have been included in an implementing act, which is the Regulation of the Council of Ministers of 30 November 2015 on the method and methodology of keeping and updating the national official business register, templates of applications, surveys and certificates (Journal of Laws item 2009).

REGON Register:

- serves reaching identification cohesion of businesses entered into another official registers and information systems of public administration,
- provides general characteristics of businesses operating in national economy in following cross-sections: territorial, proprietorial, types of activity, legal form, etc.,
- enables preparation of address list of active businesses,
- is the foundation for creation of databases and data banks on businesses,
- is the main source of supply for the base of units drawn for statistical surveys.

Following entities are subject to entry in the REGON register:

- legal persons,
- organisational units without the status of a legal person,
- natural persons running economic activities (including private farms),
- local units of entities mentioned above.

Each national business entity is obliged to register conducted operations in the REGON register. After entering into the national official business register, the entity receives unique REGON identification number.

Entry to, change in entry or deletion from the REGON register

- of entrepreneurs being natural persons proceeds on the basis of data from the application for entry to the CEIDG (Central Registration and Information on Business) that the entrepreneur submits via electronic form available on the website of the CEIDG, in the Public Information Bulletin of the minister competent for the economy and via electronic platform for public administration services ePUAP. An application for entry to the CEIDG may also be submitted by the entrepreneur in the selected gmina office in person or sent by registered mail. The CEIDG sends to the CSO appropriate data contained in the application for entry to the CEIDG, necessary for obtaining, changing or deleting an entry in the national official business register (REGON),
- of entities entered in the National Court Register, excluding the register of insolvent debtors and of entities referred to in Article 49a, passage 1 on the National Court Register, proceeds on the basis of the data transferred via e-mail from the National Court Register to the REGON register, and for supplementary data listed in Article 42, passage 3a, item 2 of the Act on official statistics from the CRP KEP,
- of school of educational institution proceeds on the basis of the data transferred to the REGON register via e-mail from the database of the Educational Information System (SIO),
- of other national business entities proceeds on the basis of the RG-OP application (application for entry to the national official business register, for change of features covered by the entry, for deletion of entry of legal person, organisational unit without legal personality or their local units) and RG-OF application (application for entry to the national official business register, for change of features covered by the entry, for deletion of entry of natural person running a business or its local unit not subject to entry to the CEIDG). Such application should be submitted in the statistical office or its branch in the voivodship where:

- legal person or organisational unit not having legal personality has its registered office,
- natural person running business operations not subject to entry to the Central Registration and Information on Business has its place of residence.

There is a possibility of its submitting the RG - OP application and RG - OF application on the ePUAP platform in the form of an electronic document with safe electronic signature verified by means of a valid qualified certificate or trusted profile. The documents attached to the application submitted in the form of an electronic document should also have form of an electronic document.

Updating the REGON register (by entities which are obliged to making entries to the register)

- within 14 days from the date of establishing legal basis justifying the entry
- within 7 days from occurrence of the circumstances justifying change or deletion

The register's quality (completeness, relevance) depends upon timely fulfilment of this obligation. For this reason the order executed from the REGON register (excerpt, catalogue) may contain data partially outdated on the day of execution of the order.

The REGON register is open and available for general access



search engine on the website of the CSO

https://wyszukiwarkaregon.stat.gov.pl/appBIR/index.aspx

(search on the basis of the REGON identification numbers, Tax Identification Number (NIP), (National Court Register number (KRS) and address of the entity's registered office)



API interfaces (BIR – the REGON 1 Internet Database) (search on the basis of identification numbers: REGON, NIP, KRS).

Extracts from the REGON register are made available free of charge to units keeping other official registers and information systems of public administration, to government administration and local self-government units, to other governmental institutions, to equivalent bodies, to units and institutions of the Member States of the European Union and the Member States of the European Free Trade Agreement (EFTA), to the National Labour Inspectorate and of the State Sanitary Inspection.

The substantive scope of information made available from the REGON register to the aforementioned bodies and institutions cannot include information concerning the expected number of employed persons and total area and area of arable lands of agricultural holding.

Individual orders of the third parties for extracts from the state database of the REGON register are executed **against payment**.

Following data from the REGON register of national business entities may be made available to third parties: the REGON identification number, name of entity, address of the registered office, phone number and fax of the registered office, e-mail address and website, provided that entity specified these in the register data ¹, the NIP Tax Identification Number, legal form, ownership form, performed activities, including type of predominant activity; dates: establishment, starting operation, suspension and resumption of operation, entry to the records or the register, finishing of operation or deletion from the records or the register, entry and deletion from the register of entities, names of the registration or recording authority, name of the register (records) and the number assigned by this authority, local units of the entity.

Information from the REGON register may be made available by statistical offices or by the Statistical Information Centre after submission of a written order. Extracts from the REGON register are made available in the form of: CD-ROM – data are recorded in dbf and xls format or as a computer printout – only in the case of orders concerning single records.

¹No information is made available to third parties regarding phone and fax number, e-mail and website address of a natural person conducting business activities, subject to the entry to the Central Registration and Information on Business and the entity entered to the KRS in case of reporting supplementary data without permission to make contact details available.



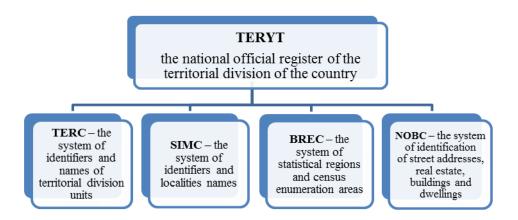


Teryt Register

TERYT Register – the national official register of the territorial division of the country.

The legal basis for functioning of the register is the Act of 29 June 1995 on official statistics (Journal of Laws of 2012, item 591 as amendments) as well as the Regulation of the Council of Ministers of 15 December 1998 on the detailed principles of conduct, use and making available of the national official register of the territorial division of the country and related obligations of the government administration bodies and local self-government units (Journal of Laws of 1998, item 1031 as amended).

The system of identifiers of Teryt Register



TERC – contains identifiers and unit names from of the basic three-tier territorial division of the country and is built according to hierarchical numbering: voivodships, powiats, gminas. Updating of the system proceeds on a regular basis after every change of the territorial division of the country related to creation, merger, liquidation and changes in names of territorial division units.

SIMC – contains:

- official names and types of localities,
- fixed, unique identifiers of localities,
- affiliation of localities to the gmina, powiat and voivodship, as well as affiliation of integral parts of localities to the basic locality.

System of identifiers and localities names is updated on a current basis after introducing changes of official names and types of localities and changes in the primary territorial division of the country.

BREC – it constitutes a network of statistical division units for the needs of conducting national censuses and conducting representative surveys. One statistical region consists of several census enumeration areas, but no more than nine. Statistical regions and census enumeration areas completely cover the entire territory of the country and close themselves within the borders of territorial division units. Their borders are recorded as a layer of digital map. System of statistical regions and census enumeration areas contains numbers of these units along with the number of dwellings and approximate number of population.

NOBC – contains addresses of apartments located in residential and non-residential buildings and addresses of collective accommodation facilities and other inhabited premises. **The central catalogue of streets - ULIC** is kept under the system, created by putting names of the streets from the whole country in alphabetical order. Addresses in the NOBC system's database are coded using identifiers from catalogues: of territorial division units, localities and streets.

Updating the system of the address identification of streets, real properties, buildings and dwellings (NOBC) takes place in conjunction with update of the system of statistical regions and census enumeration areas (BREC) and is conducted with the following frequency:

- address characteristics on the current basis,
- growths and decreases in numbers of buildings and dwellings quarterly,
- division into statistical regions and census enumeration areas at least once a year.

Update of the central catalogue of streets is performed on a daily basis.

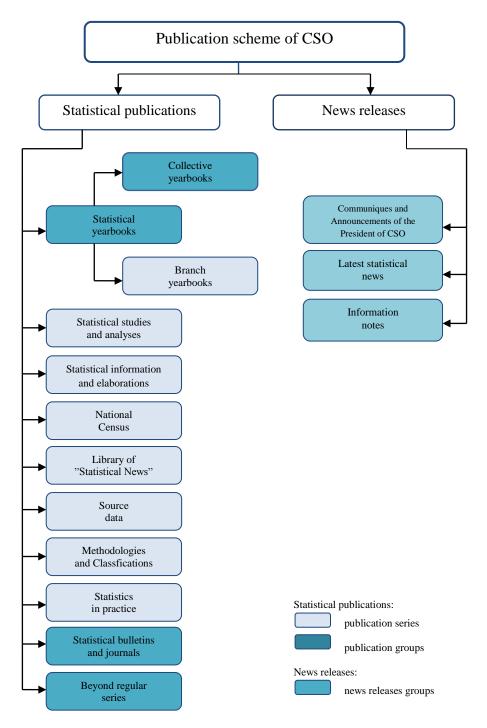
The territorial register is public

Data from the TERC, SIMC and ULIC systems are made available in the basic scope free of charge to all users via the website

http://bip.stat.gov.pl/en/teryt/

Data from the BREC (descriptive data) and NOBC systems, e.g. for the purpose of drawing samples for surveys, **are made available after submission of a written order to the following address:**

Statistical Computing Centre 00-925 Warszawa al. Niepodległości 208 or e-mail: cissek@stat.gov.pl lub fax 22 608 38 66







Communiques and Announcements of the President of CSO

http://stat.gov.pl/en/latest-statistical-news/communiques-and-announcements/

Within a year the President of CSO announces on the base of different law acts ca. 100 major figures and indicators. These are communiques and announcements are published in "Monitor Polski" and Dziennik Urzędowy GUS.

In 2016 there will be announced communiques and announcements regarding the following major figures and indicators:

Price index of consumer goods and services

- Price index of consumer goods and services (month as related previous month)
- Price index of consumer goods and service (January 2016 as related to December 2015 - final data)
- Price index of consumer goods and service (quarter as related previous quarter)
- Price index of consumer goods and services for the first three quarters of a year
- Price index of consumer goods and services in first half (as related to the first half of previous year)
- Price index of consumer goods and services (March as related to March 2010)
- Price index of consumer goods and services (September as related to September 2010)
- Average annual price index of consumer goods and services for households of retirees and pensioners (as related to 2014)
- Average anual consumer price index of energy in the previous year

Prices

- Prices index of durable non-foodstuffs (quarter as related to previous quarter)
- Price index of investment outlays (quarter as related to previous quarter)
- Price indices of residential premises by voivodships (quarter as related to previous quarter)
- Price of one square meter of usable floor space of a residential building (quarterly)
- Price index of construction and assembly production (quarter as related to previous quarter)
- Price index of investment outlays (quarters as related to corresponding quarters of previous year)
- Average price of wood sale (first I-III quarters of the year)
- Average annual price of 1000 kg of hard coal (in previous year)

Procurement and sale prices

- Price index of basic agricultural products (half-year data in relation to the previous half-year)
- Price index of market agricultural output (2015 as related 2014)
- Average domestic procurement price of rye (for 11 quarters preceding the quarter preceding the tax year)
- Average domestic procurement price of wheat (half-year data)

Average gross wage and salary

- Average monthly wage and salary in enterprise sector excluding payments from profit (previous month)
- Average monthly gross wage and salary in enterprise sector (previous quarter)
- Average monthly wage and salary in enterprise sector excluding payments from profit (previous quarter)
- Average monthly wage and salary in enterprise sector (data for 2015)
- Average monthly wage and salary in enterprise sector excluding payments from profit (data for 2015)
- Average monthly gross wage and salary (quarterly)
- Average monthly gross wage and salary excluding payments from profit (previous quarter)

- Average monthly gross wage and salary in national economy data for 2015)
- Average real wage and salary growth (in 2015 as related to 2014)
- Base amount (data for 2015)
- Average monthly wage and salary in national economy diminished by obligatory social insurance taxes (towards disability and retirement pension and sickness benefit) paid by the insured person (data for year and second half-year 2015)
- Average monthly gross wages and salaries in national economy in voivodships (data for 2015)
- Average income from activity in private farms in agriculture from 1 ha fiscal (data for 2015)
- Average monthly income for a total of 1 person (data for 2015)

Gross Domestic Product

- Total growth of gross domestic product at constant prices for 2010-2015
- Gross Domestic Product (data for 2015)
- Gross Domestic Product per capita at the level of regions (NUTS2) and sub-regions (NUTS 3)
- Annual indexation rate is equal to the average annual index of gross domestic product (GDP) at current prices over last 5 years preceding the date of indexation

Other

- National Health Account (data for 2014)
- National average unemployment rate and unemployment rate within a territory of activity of powiats (state for day 30 June 2016)
- Life expectancy for both sexes combined
- Profitability of five year treasury bonds transmitted for the day preceding the day of 30 June 2016
- Result sector nominal government for the period 2012-2015



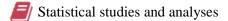


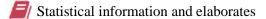
Publications of CSO

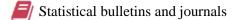
http://stat.gov.pl/en/publications/

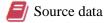
The Central Statistical Office issues ca **140 titles statistical publications** per year, which are prepared mainly in the following publishing series:











Other publications of the CSO are published in two thematic blocks: demographic and social statistics and economic statistics.

Publications of the CSO are made available in paper and electronic form on the Information Portal of the CSO. Alphabetical list of titles and search engine which include thematic scopes of publications present in a clear manner current and archival publications from different fields. In turn, the information included **Editorial** Title-Plan of **CSO RSO** in tab the and http://stat.gov.pl/en/questions-and-orders/editorial-title-plan-of-the-cso-andrso/ allow the user to become familiar with annual publishing ambitions, and tab Publication announcements - monthly http://stat.gov.pl/en/questionsand-orders/publication-announcements/ presents the titles to be issued in the nearest month.

The basic publications of the Central Statistical Office include:



STATISTICAL YEARBOOK OF THE REPUBLIC OF POLAND

Basic collective publication of the CSO containing a rich range of statistical data characterising natural environment condition, socio-economic and demographic situation of the country and place of Poland in Europe and worldwide. Issued in December in Polish-English version, it is available on a CD-ROM and on the website of the CSO.





CONCISE STATISTICAL YEARBOOK OF POLNAD

It contains a comprehensive set of information concerning Poland and selected data about countries from Europe and other continents. Rich graphical form helps to present statistical description of economic condition and standard of living of population. Released in Polish-English version in July, it is available on a CD-ROM and on the website of the CSO.



The Ministry of National Education qualified both mentioned publications as auxiliary books for the school use.

STATISTICAL BULLETIN

It contains basic indices of the country's socio-economic situation, including, e.g. indices related to national accounts, demographics, labour market remuneration, social benefits, prices, money supply, public finances and finances of non-financial companies, agriculture, industry, construction industry, transportation and internal and foreign trade. Monthly



or quarterly data describing socio-economic situation of the provinces and the EU countries. Released every month in Polish-English version, they are available also on the website of the CSO.

134 titles are planned for release in 2016 including thematic yearbooks (Demographic Yearbook, Yearbook of Labour Statistics, Statistical Yearbook of Agriculture Statistical Yearbook of Industry, Yearbook of Foreign Trade Statistics, International Statistics Yearbook).



Distribution of the publications released by the CSO STATISTICAL PUBLISHING ESTABLISHMENT



1th floor of the CSO building, block B, room No. 126 Phone: +48 22 608 31 45, fax: +48 22 608 31 83 http://zws.stat.gov.pl/; e-mail: zwssek@stat.gov.pl

The establishment organised by the Central Statistical Office as printing house was established in 1957. Its task is to conduct publishing and printing works for the needs of official statistics and retail and mail order sales of publications of the CSO.

Sales of publications (building of the CSO, block B, first floor, room No. 114; phone: +48 22 608 32 10 or + 48 22 608 38 10, fax +48 22 608 38 67, e-mail: zws-sprzedaz@stat.gov.pl, a.marchewka@stat.gov.pl – requests for subscription and retail sale, wholesale and distance retail sale, in Poland and abroad. Preferred form of payment – prepayment.

Point of sale (ground floor of the CSO building), opened: Monday – Friday: 8:00 am – 3: 00 pm, phone +48 22 608 34 27.

Requests for subscription for all the magazines can also be submitted to:

KOLPORTER Sp. z o.o., ul. Zagnańska 61, 25-528 Kielce Detailed information under helpline number: 0801 40 40 44 or at http://dp.kolporter.com.pl

GARMOND PRESS S.A., ul. Lubicz 3, 31-034 Kraków

Subscription requests can be submitted on the website

 $\underline{http://www.garmondpress.pl/garmond/prenumerata/}$

Branch in Warsaw, ul. Jagiellońska 88, 00-992 Warszawa,

Phone: +48 22 837 30 08 and e-mail: prenumerata.warszawa@gramondpress.pl **RUCH S.A.** Requests for subscription in paper version, and for e-issues can be submitted directly at www.prenumerata.ruch.com.pl

Should you have any questions, please send us an e-mail or contact the Customer Service Centre of "RUCH" using phone numbers: open on business days 7:00 am - 17:00 pm.

STATISTICAL OFFICES in particular voivodships.





Regional statistics

Some of the more significant statistical publications presenting information in regional sections issued by the Central Statistical Office:

- Statistical Yearbook of the Regions Poland,
- Information on socio-economic situation of voivodships,
- Regions of Poland (catalogue).

Data in regional sections are presented also in general or trade publications of the CSO, e.g. in:

- Statistical Yearbook of the Republic of Poland,
- Concise Statistical Yearbook of Poland,
- Statistical Bulletin,
- branch yearbooks e.g.: Demographic, of Industry, of Agriculture.

Statistical information concerning regions are presented also in publications issued by the statistical offices. The most important ones are:

- Statistical Yearbook of the Regions,
- Voivodship subregions, powiats, gminas,
- Statistical Bulletin of Voivodship,
- Report on socio-economic situation of voivodship.

In addition, the statistical offices present regional topics in branch publications concerning, among others, demographics, education, labour market, environment protection, agriculture, as well as in analytical studies.

The statistical offices cooperate with the Central Statistical Office with regard to preparation of national publications, e.g. in: Household budget surveys, Culture, Social assistance, child and family services, Employment in the national economy, Tourism, The non-profit sector, Health and health care, Statistical Vademecum of Local Self-Government Members.

At the same time **the statistical offices execute national tasks** in the scope of the following publications: *Pro-Family Actions, Human Capital in Poland, Gross Domestic Product* – *Regional Accounts, Science and Technology, Innovation Activities in Enterprises.*





Voivodship Centers for Regional Surveys

By the Order No. 19 of the President of the Central Statistical Office of 10.12.2009 (Official Journal of the Central Statistical Office no. 12 of 28.12.2009) **Voivodship Centres for Regional Surveys** were established in the Statistical Offices in 2010.

The main objectives of Voivodship Centres for Regional Surveys include:

- dissemination of statistical knowledge on the region,
- supporting the decision-making process of regional and local authorities, adapting statistical offer to the recipients' needs, including local self-government administration,
- improvement of solutions in conducting regional surveys and analyses.

The most important tasks of Voivodship Centres for Regional Surveys include:

- conduct of regional statistical surveys and development of statistical observation methods and analysis of resources and processes in the region,
- preparing analyses, publications and information regarding socioeconomic situation of the voivodships,
- co-operation with external partners in creating resources of branch and regional statistical data,
- providing information support for recipients of statistical data,
- popularisation and promotion of statistics in the region, including conducting educational activities, dissemination of knowledge about the system of official statistics, in particular about phenomena and processes covered by statistical surveys,
- dissemination information and cooperating with regional mass media.

Contact details of Voivodship Centres for Regional Surveys have been provided together with addresses of the statistical offices.

STATISTICAL INFORMATION CENTERS



The structure of Voivodship Centres for Regional Surveys include modernised **Statistical Information Centres** offering a number of facilities in direct and electronic dissemination of official statistics resources, including:

- separated computer workstations for independent work,
- well-equipped training-conference halls adapted for meetings with mass media and for educational classes,
- efficient access to library resources, namely electronic publications and reading room equipped with paper publication collections,
- free access to office for the persons with limited mobility, and in the case of communication difficulties the possibility of communicating in the sign language.



Dissemination statistical data

According to the binding Act on official statistics of 29 June 1995 (Journal of Laws of 2012 item 591, of 2013, item 2, of 2014 item 1161 and 1662 and of 2015 item 855 and 1240) official statistics shall provide

- equal,
- indiscriminatory
- and simultaneous

access to the statistical information, especially to major figures and indicators.

All results of statistical surveys conducted according to the programme of statistical surveys of official statistics have a character of **official statistical data**, regardless of an entity authorised to conduct them. The chief or central state administration bodies or the National Bank of Poland conducting statistical surveys, in accordance with determination of the Council of Ministers contained in programme of statistical surveys, are obliged to use classification standards, dissemination results of survey to official statistics services and to transfer them, in consultation with the President of the CSO, to international organisations as well as to use principles of professional independence, impartiality, reliability and liability for high quality of national and international statistics, in accordance with the European statistics code of practice.

As defined by the Act on official statistics, information and data collected in official registers and information systems of public administration kept by public administration authorities, the Social Insurance Institution, the National Health Fund, registration bodies, other national or local self-government legal persons and other entities keeping official registers, constitute **administrative data**.

Data concerning phenomena, events, objects and activity of entities of the national economy, as well as life and status of natural persons, including personal data obtained directly from respondents or from information systems of public administration and official registers, from the moment of their collection for the needs of the performance of tasks of official statistics are **statistical data**.

Differentiation between "administrative data" and "statistical data" is important from the point of view of the possibilities, methods and objectives of use of both types of data.

According to the possibility of identifying the entity or person, statistical data can be divided into **identifiable individual data** and **non-identifiable individual data**.

Identifiable individual data are statistical data containing the information concerning a specific entity of the national economy or a natural person, directly identifying said entity or person according to the name, given name and surname, address or publicly accessible identification number, as well as enabling to directly identify said entity or person using other means than the ones allowing for direct identification, excluding the means requiring excessive costs, time, or actions.

Non-identifiable individual data are statistical data containing the information concerning a specific entity of the national economy or a natural person, not enabling to either directly or indirectly identify said entity or person.

Collected in statistical surveys of official statistics **non-identifiable individual data shall be subject to absolute protection**. The data may be used exclusively for statistical calculations, compilations and analyses and for the creation by the President of the Central Statistical Office of official statistics a frame for statistical surveys.

Making accessible or using on-identifiable individual data for other purposes than the ones specified herein shall be prohibited (**statistical confidentiality**), otherwise subject to penalty of imprisonment for up to 3 years.

Use of statistical data with which a person has familiarised himself/herself in connection with performing work or activity as requested by entity conducting statistical survey of official statistics, to obtain material or personal gain shall be subject to imprisonment up to 5 years.

Individual data may not be used for any other purposes, namely, e.g. to undertake any decisions concerning relevant entities, to confront data with tax and control documentation.

It shall not be allowed to publish or disseminate statistical data obtained in statistical surveys which can be linked to or can identify a specific natural person, and the statistical information and data characterising economic and financial results of entities of the national economy conducting economic activity, if the given aggregated data consist of less than three entities or the share of one entity in a specific compilation is higher than the three-fourths of

the total. Exceptions are possible, provided that the person authorised to represent the entity expressed consent for publishing these data.

Statistical confidentiality is one of fundamental principles of statistics

Informational scope of statistical survey shall be determined on an annual basis by the Council of Ministers by a regulation introducing programme of statistical survey for each subsequent year. The same legislation determines the form and availability date of final statistical information.

Official statistics services may conduct, on individual requests, statistical surveys not covered by the programme of statistical surveys of official statistics and perform requested studies and analyses, using for this purpose also the data gathered in surveys covered by the programme of statistical surveys of official statistics.



The Central Statistical Information Centre

Ground floor of the CSO building, block A Phone +48 22 608 31 63, +48 22 608 31 64; Fax +48 22 608 38 73 Statistical hotline +48 22 279 99 99

Tasks of Central Statistical Information Centre include:

- direct customer service
- phone and electronic information concerning:
- statistical data published by the Central Statistical Office,
- communications and announcements of the President of the CSO,
- publications of the CSO and statistical offices,
- accepting individual orders:
- unpublished statistical data from data collections of the CSO,
- performance of studies and analyses based on the information published by the CSO,
- survey on the request.

THE CENTRAL STATISCICAL INFORMATION CENTRE

Monday 8:30 am – 6:00 pm Tuesday – Friday 8:30 am –3:30 pm

TELEPHONE CUSTOMER SERVICE

9:00 am -11:30 am 12:30 pm - 3:00 pm

STATISTICAL HOTLINE CONSULTATIONS

Monday – Friday 8:00 am – 3:00 pm



Detailed information can be found on the website of the CSO in tab: QUESTIONS AND ORDERS http://stat.gov.pl/en/questions-and-orders//



Press bureau

The Spokeman for the President of the CSO

4th floor of the CSO building, block C, room No. 496

Phone: +48 22 608 34 75 Phone: +48 22 608 34 75 e-mail: rzecznik@stat.gov.pl



Press Unit

4th floor of the CSO building, block C,

room No. 462, 463, 495 Phone: +48 22 608 34 91 +48 22 608 38 04 +48 22 608 30 09

Fax: +48 22 608 38 68 +48 22 608 38 86

e-mail: obslugaprasowa@stat.gov.pl





The Spokesman for the President of the CSO and Press Unit execute information policy with regard to contact with the media by:

- provision to the mass media of:
 - communiques of the President of the CSO,
 - news releases.
 - information notes,
 - publications,
- organisation of press conferences,
- press queries,
- dissemination statistical information (phone, fax, e-mail),
- interviews and briefings in Press Room (lobby, opposite the CSO building's main entrance), ,
- contacting journalists with the specialists of the CSO,
- coordination of statistical offices' cooperation with the mass media.



Communication Unit

Phone: +48 22 608 38 59 +48 22 449 40 28

Tasks of the Communication Unit include:

- initiation, coordination and support of promotional and image-focused activities of the CSO,
- support and coordination of promotional actions of the statistical offices.

Employees of the Communication Unit are also involved in organisation of educational meetings organised in the CSO for pupils and students in effort of disseminating statistical knowledge. Content and selection of didactic materials (games, presentations, talks, workshops) are diverse and adjusted to age and perceptive possibilities of the course participants.

The Communication Unit also participates in exhibitions, fairs and conferences, presenting the most recent survey findings, statistical publications and databases accessible on-line. During these meetings the employees attempt to present to the recipients resources of official statistics and functionality of statistical databases.



Information folder *External Communication System of Official Statistics* issued by the

Communication Unit

Worth mentioning is also participation in open days organised under Poland's Statistics Day (9 March) which cover organisation of workshops, presentations, thematic lectures, meetings with journalists, scientists and students.



Internet

http://stat.gov.pl/

Information Portal of the Central Statistical Office – presents the results of national surveys in the form of news releases, thematic publications, Knowledge Databases. In addition, it contains macroeconomic indicators, indicators monitoring development of the country, metainformation and international information.



Regional portals (16) – present results of survey at the level of voivodships and regional information http://stat.gov.pl/en/regional-statistics/



Reporting Portal (Intrastat) – cover entire scope of reporting and all surveys http://stat.gov.pl/en/intrastat/



Geostatistics Portal – presents cartographic form of the results of national censuses, i.e the Agricultural Census 2010 (PSR 2010) and the Population and Housing Census 2011 (NSP 2011) and Local Data Bank (BDL)

https://geo.stat.gov.pl/



Strateg – an integrated information system for the purposes of: monitoring execution of development strategy and public policies, programming and monitoring new perspective of cohesion policy for 2014-2020, monitoring and analysing trends and development processes in their territorial dimension, consistent set of data and metadata

http://strateg.stat.gov.pl/?lang=en-GB



Educational Portal – enables the youngest users to acquire knowledge on statistics in a simple and accessible way http://stat.gov.pl/portal-edukacyjny/







Local Data Bank

The Local Data Bank (BDL) is the Poland's largest organised collection of information regarding social, economic and demographic situation and environment condition, describing country, voivodships, powiats, gminas, statistical localities as well as regions and subregions constituting elements of the nomenclature of territorial units for statistics (NTS).

The Local Data Bank provides constant, user-friendly, access to the most up-to-date statistical information. It enables to conduct multi-dimensional analyses in regional and local systems.

The BDL resources are accessible online, free of charge:

http://stat.gov.pl/bdlen/app/strona.html?p name=indeks

Number of information, different in subsequent years, depends on the conducted surveys and national censuses, the scope of data obtained from non-statistical sources, restrictions resulting from the compliance with the principles of the protection of statistical confidentiality. The recipients demanding up-to-date data concerning their fields of interest have a significant effect on expanding the information offer of the Bank.

Levels of aggregation and presentation of statistical data Local level:

- statistical locality
- district (for the Capital City of Warsaw) and representation (Łódź, Kraków, Poznań, Wrocław)
- gmina by type: municipal, rural, rural-municipal (including urban and rural area of the gmina)
- powiat, city with powiat status:

Regional level:

- subregion
- voivodship
- region
- Poland

Available system of spatial identification

According to units of the National Official Register of the Territorial Division of the Country (TERYT) and in the system of the nomenclature of territorial units for statistics (NTS).

The BDL covers annual (since 1995 to 2015) and short-term data (i.e. monthly, quarterly and six-month for the years 2005-2016).

Persons using the Bank may obtain, e.g. information in a given statistical field in long-term time series (in the form of tables, charts or maps) and complex description of the selected units of administrative division of the country.

The BDL offers glossaries and metadata describing methodological context of the information content, including the list of characteristics, list of territorial units of the country along with the history of changes, glossary of statistical terms, description of data aggregation principles, measurement units and attributes of variables.

The login option enables interested recipients maintenance to keep their individual libraries of the tabular presentations.

Support system indicates a contact person, it contains, among others, information regarding validity of databases, as well as IT requirements of an application.



Homepage of the Local Data Bank





Geostatistics Portal

The Geostatistics Portal activated in 2013 is an answer to increasing requirements of the users of spatial information and dynamically developing information and communication technologies. It ensures fast and easy access to final statistical information acquired in the national censuses, i.e. the Agricultural Census 2010 (PSR 2010) and the Population and Housing Census 2011 (NSP 2011) and data of the Local Data Bank (BDL). The Geostatistics Portal is used for spatial presentation of the Poland's largest information resource, permitting publication of aggregated statistical data in the form of cartograms, cartodiagrams, charts and statistics. For example, the results of PSR 2010 made it possible to generate 550 cartograms and cartodiagrams grouped in 8 main areas, while the data from NSP 2011 enabled the creation of ca. 2,000 cartograms and cartodiagrams grouped in 18 main areas. On the other hand, the BDL contains a very broad scope of data categorised in 28 main topics for annual data and 7 main topics for short-term data.

In November 2014 the development of the portal in cooperation with the Digital Poland Projects Centre has begun, aimed at equipping the portal with new functions allowing to conduct extensive geostatistical analyses. Implementation of the Geostatistics Portal Project – Phase II ensures mobile access to statistical data gathered in the application, as well as their visualization on the device's screen in the form of maps. Under the Portal's development other functions has also been implemented, allowing phenomena to be presented in non-traditional divisions, for instance in kilometre grid which specification is contained in implementing rules of the INSPIRE Directive.

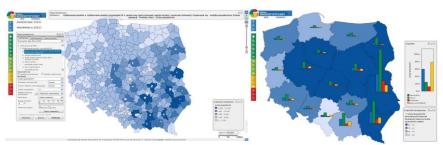
The implementation of this project results in following new possibilities for the Portal's users:

- preparation of a thematic map on the basis of the user's data,
- performance of real-time spatial inquiries,
- performance of advanced spatial analyses,
- presentation of data from the Local Data Bank (full scope of data, time series, presentation levels),
- advanced editing of map printout for the purposes of publication,
- improving of the access to the resource of the information portal,

- possibility of selecting the language of data and interface,
- making spatial division more flexible introduction of kilometre grid.

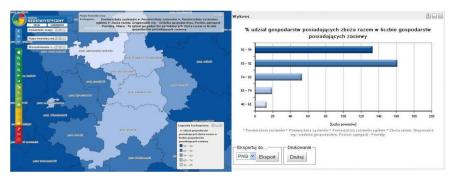
Mobile application is free of charge and is available for the following platforms: Android (Google Play), Windows Phone (Windows Store), iOS (Apple Store).

Sample visualizations of the Geostatistics Portal functions



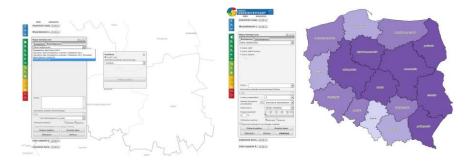
Presentation of a thematic phenomena by means of cartogram

Presentation of a phenomena by means of bar cartodiagram - structural and thematic



Presentation of statistics and chart for a selected thematic phenomena

The information resources the Geostatistics Portal are a priceless source of data for surveys and publication of scientific studies based on multi-dimensional spatial analyses, supported by GIS tools, e.g. in the scope of shaping the natural environment, management of municipal areas and surveys concerning economy and housing policy, spatial planning and urban design, modelling phenomena and processes in spatial management.



Visualisation on the basis of own data



New definition of statistics

The portal is extremely helpful when making strategic decisions on each level of management. It is addressed to a wide group of statistical data users, e.g. public administration, entrepreneurs, individual users and scientific research institutions. The project contributes to creation of a complete and consistent e-Administration system, supporting development of entrepreneurship, by facilitating access to up-to-date information regarding socio-economic condition of the country, thus is of strategic nature for the society and national economy. The phenomena presented on the Portal make it possible to monitor a particular area, perform analyses, simulations and forecasts, estimate various kinds of risks and develop relevant preventive measures.

Strength and uniqueness of the Geostatistics Portal results from the nature of statistical data are subject to aggregation and presentation (spatialized individual data covered by statistical confidentiality), being in sole possession of official statistics services.





Knowledge Databases

http://swaid.stat.gov.pl/EN/SitePages/StronaGlownaDBW.aspx

Knowledge Databases constitute a modern form of presenting statistical data from four domains: Multidimensional, Economic, Social and Environment Statistics which use the formula of an analytical platform. This solution allows to freely adjust the scope of data to the user's needs and present them in the form of: boards, charts and maps along with the respective set of metadata.

Multidimensional Statistics

Knowledge Database NATIONAL ACCOUNTS

It provides information on the state of national economy and ongoing processes, complied according to the principles and recommendations of the "European System of Accounts 2010 (the ESA 2010)", i.e. methodology applied by the EU countries. The system of national accounts consists of logically combined macro-economic accounts with the task to give both synthetic and complete picture of the economy. Existing plans include expanding database by new thematic blocks concerning annual, quarterly and regional non-financial accounts, e.g. global production, intermediate consumption, gross value added, costs related to employment, gross operational surplus by institutional sectors, sections and section groups of the PKD.

Knowledge Database SCIENCE, TECHNOLOGY AND INFORMATION SOCIETY

It presents key indicators concerning research-development and innovative activities and the access to information-telecommunication technologies. The database's main page contains also the references to the most recent publications of the CSO related to Science, Technology and Information Society as well as to recommended studies (concerning, among others, methodological handbooks and thematic reports) and recommended websites. It is planned to expand it by new blocks both in term of topics already existing

in the database as well as with regard to other issues being part of the Science, Technology and Information Society domain.



The application consists of 5 modules offering a re-defined sets which content, system of output sets and a manner of data selection make it a comprehensive tool. The data are presented on different territorial division levels: country, voivodship, powiat, gmina, statistical localities as well as region and subregion (according to the Nomenclature of Territorial Units for Statistics - NTS). The PT BDL presents published annual data (1995-2015) and short-term data (i.e. monthly, quarterly and six-month for the years 2005-2016) – timeframe is adapted to the content and intended use of each of 5 modules. Using search engine, persons using the PT BDL can find an administrative division unit they are interested in.

Knowledge Database REGIONAL ATLAS

A map module allowing spatial visualisation of data in regional and local economy by thematic areas in the SWAiD. The data may be presented graphically on cartograms and cartodiagrams using interactive options to determine the territorial scope, point of time, colour palette and analytical parameters (among others, intervals, ranking, reference to national average). The data are presented on different territorial division levels according to the NTS nomenclature. The Atlas comprised data published for the years 2010-2015. Users of the Region Atlas can create a map on the basis of their own data package, regardless of information set offered by the application.

Economic Statistics

Knowledge Database PRICES

It constitutes a source of information about the levels and indicators of prices as well as different relationships between different price categories of the basic sectors of national economy. Its scope covers the following thematic areas: retail market, industry and construction, agriculture, real estate market, transport, warehouse management, telecommunications and services related to the support of business operations. The database includes also price indicators concerning GDP, domestic demand and investment outlays as well as price indicators in foreign trade (export, import, terms of trade). Information is presented since 2010 in monthly, quarterly, cumulative and annual periods. Existing plans include gradual

extension of the informational scope of the database by inflation rates, price relations, exchange rates and prices in the European Union.

Knowledge Database NON-FINANCIAL ENTERPRISES

A source of information on the activities of non-financial enterprises, thereby enabling their comprehensive analysis. Separate thematic blocks contain basic information for the whole population of the database, as well as detailed data on entities according to specified characteristics (such as type of accounting books, enterprise size measured with the number of persons employed, occurrence of described phenomenon and the data availability). The data are presented for the period 2010-2013. Thematic blocks will be systematically updated with current data and gradually expanded by new reports presenting various cross-sectional data concerning non-financial enterprises.

Knowledge Database SHORT-TERM STATISTICS OF NON-FINANCIAL ENTERPRISES

It contains monthly data in cumulative approach, describing non-financial enterprises with breakdown into basic sectors of operation, i.e. industry, construction, trade and transport. In particular, the database contains the data concerning: number of employed persons, average employment and average remuneration in the sector of enterprises (with breakdown into sections and departments according to the PKD 2007) as well as information regarding sold production in industry and construction-assembly production. The data are presented in the form of absolute values and ratio of dynamics in time series since 2010. Existing plans include supplying the database with the information concerning, e.g. retail sale and sale of transportation services.

Knowledge Database AGRICULTURE

It is a source of data about agricultural holdings as well as business entities conducting slaughter of animals and purchasing agricultural products from farmers in Poland, allowing multiple cross-sectional characterization of Polish agriculture and detailed analysis of on-going processes. The substantive scope of the database was divided into thematic blocks describing particular areas of agricultural activities. Due to a change of definition of agricultural holding, the database has been supplied with data since 2013. In 2016 the database is to be expanded to include new thematic blocks: agricultural farms, land use, sown area, livestock (all according to the address of the holding) and livestock according to the address of the holder.

Knowledge Database INDUSTRIAL PRODUCTION

It contains data about operation of industrial enterprises allowing for evaluation of their production activity. The information collected in the database enables evaluation of trends in production development in crosssections according to sections and departments of industrial operations, major industrial groupings and according to voivodships, contains data on activity of industrial enterprises allowing to evaluate their industrial performance. Data collected in the base enable to assess the development trends of production broken down by sections and divisions of industrial activity. It is supplemented with data on production of selected industrial products or assortment groups classified according to the PRODPOL nomenclature based on the Polish Classification of Goods and Services (PKWiU) and the PRODCOM List. Five thematic blocks presents annual and monthly data related to sold production of industry and generated production of industrial products in the form of time series starting from 2010. The DBW of INDUSTRIAL PRODUCTION will be supplemented with a block containing information on value of sold production of industrial products by departments, groups and classes of the PKWiU.

Knowledge Database CONSTRUCTION

It presents information regarding construction market. It contains data concerning the dynamics and sales structure of construction-assembly production according to sections of the PKD, monthly data concerning apartments which construction was started and quarterly data providing information about material effects of residential construction presented on time series starting from 2010. The DBW Construction will be extended by six thematic blocks containing annual data about sales of construction production by voivodships, sections of the PKD and types of works as well as quarterly data about building permits.

Knowledge Database TRADE AND SERVICES

It includes characteristics of entities conducting trade activities regarding goods turnover and allowing observation of development trends in this activity. The presented annual results of survey for the years 2010-2014 grouped in thematic blocks allow to evaluate changes in directions of trade enterprises (entities conducting business activity classified into section G – "Wholesale and retail trade" according to PKD; repair of motor vehicles, including motorcycles") and non-trade enterprises performing sale of products through the network of retail sales outlets. The information is presented in absolute values and as indicators of structure and dynamics in general perspective of the country, while selected data also by voivodships. Existing plans include gradual expansion of the scope of information portal.

Knowledge Database TRANSPORT AND COMMUNICATION

It contains data concerning railway, road, air and inland water transport, including especially data on transport networks, means of transport and carried out transport services. It presents information on revenues, costs and employment of transport enterprises, as well as basic data about postal and telecommunication services. The data of the DBW Transport and Communication cover the years 2010-2014. Plans for 2016 include supplying the database with new thematic blocks and its adjustment to dynamically changing scope of data.

Knowledge Database BUSINESS TENDENCY

It presents results of surveys based on subjective opinions collected from directors of units operating in manufacturing, construction, services and retail trade, concerning current and future entities' situation. The scope of the database was divided into four thematic blocks covering economic situation in industrial processing, construction, retail trade and services. Time series starting from 2010 are presented for the country level with breakdown into size classes of enterprises and for services sector only according to the PKD section. Updating of the database is conducted once a month, while data are published in month to which they relate. The database will be developed e.g. by supplying with data according to the scope currently contained in publications The Economic Situation in Industry, Construction, Trade and Services (including: extension of time series to 2000, presentation of indicators with breakdown into the PKD departments/groupings, publication of indicators for voivodship level – time series starting from 2011).

Knowledge Database ENERGY STATISTICS

It constitutes a source of information about the balance of energy carriers of selected types of operations in the system of the PKD in cross-sections according to sections, departments and section groups

in the years 2010-2014. The scope of presented data includes annual information on particular components of the balance and indicators of energy carriers consumption and gives the possibility to determine directions of changes taking place in the fuel - energy economy. The database contains eight separate thematic blocks. In subsequent years the DBW Energy Statistics will be supplemented with selected characteristics of power carriers.



A source of information about the exchange of goods with foreign countries with breakdown into partner countries and goods on the basis of Combined Nomenclature (CN), product classifications: Standard International Trade Classification (SITC), Classification by Broad Economic Categories (BEC), Polish Classification of Products and Services (PKWiU). The database presents also the data about the international trade in services with breakdown into the partner countries. A time series of the DBW Foreign Trade covers the period from 2004. The data, broken down into months or presented from a particular month, can be chosen for the quarter, half-year and year. Data for the current period are published 70 days after the reporting period and are presented from the so-called open set, therefore, they change every month. Final publication of the annual data takes place in August after the reporting year.

Social Statistics



Knowledge Database DEMOGRAPHY

and its structure by demographic characteristics, as well as vital statistics of population (births, deaths, marriages, divorces, separations) and migration of population. The database contains also data concerning life duration and population projections. Currently, the data are presented in the territorial system of voivodships since 2010. The plans for the near future include expanding of the DBW Demography by new blocks concerning deaths, divorces and separations and, subsequently, supplying with data concerning territorial units below the voivodship level, i.e. powiats and gminas and data from the years before 2010.

It contains 16 thematic blocks which present data on population size

Knowledge Database EDUCATION

It includes the data on higher education and education. Data presented in the field of higher education concern higher education institutions, postgraduate and doctoral studies, academic staff of higher education institutions, scholarships as well as student dormitories and canteens. Data on education concern pre-primary education, individual types of schools, additional classes and teaching foreign languages, teachers in establishments of pre-primary education and schools as well as educational rates. Information is presented for the school/academic years 2010/2011–2014/2015. The plans for the near future include expanding the area of Education by new reports which will include information on number of institutions of kindergarten education, number of graduates of primary schools,

lower secondary schools and upper secondary schools, as well as number of teachers in particular types of schools and educational institutions. In a further perspective the data contained in reports of the DBW shall also cover teaching of foreign languages, gross enrolment ratios, as well as number of students and graduates in other cross-sections.

Knowledge Database LABOUR MARKET

It contains 12 thematic blocks presenting information enabling to assess the supply and demand side of the labour market. Presented data enable characterization of the population according to the labour market (employed, unemployed, professionally passive) taking account of socio-demographic characteristics and salary level. The data, majority of which are presented the territorial breakdown into voivodships, cover the period since 2010. In the near future, it is planned to add to the DBW Labour Market new blocks concerning economic activities of the population as well as demand for labour, labour costs, gender pay gap, work time and broadly understood labour conditions, strikes and collective disputes.

Knowledge Database LIVING CONDITIONS

It contains data concerning material condition of the population (income, expenses, consumption of foodstuffs), consumer tendency (consumers' opinions on current and future financial situation of households as well as on situation of national economy) and poverty. This Knowledge Database presents the results of surveys concerning: Household budgets (data for the period 2010-2013 according to class of place of residence and voivodships), Situation of Households (data from 2010, broken down into months for Poland in general), the European Union Statistics on Income and Living Conditions (EU-SILC) (data for the years 2010-2013 according to class of place of residence) as well as indicators of the scope of poverty calculated on the basis of budget surveys and EU-SILC (information for the years 2010-2013 with breakdown into voivodships and into the urban and rural area population). Existing plans include expansion of the database with statistical data for 2014 and new systems of presenting content.

Knowledge Database MUNICIPAL AND DWELLING INFRASTRUCTURE

Basic information related to municipal infrastructure is included in two thematic blocks: Water Supply System and Sewerage System. The data relate to the length of water supply and sewerage systems and the number of connections to the residential buildings, as well as water collected from intakes and water consumption in households as well as discharged sewerage. The information for 2010 – 2014 presents for Poland in general and for every voivodship. The plans for the near future include incorporation of another block: Municipal waste with information about the collected mixed wastes and wastes collected selectively. As a target, the base will contain five thematic blocks and will be supplemented with data in blocks: Condition of dwelling stock and fitting with sanitary and technical installations as well as Arrears in payments for dwelling and evictions.

Knowledge Database HEALTH AND HEALTH CARE

It provides data on scope and activities of institutions of the health care as well as medical personnel. It contains data on entities engaged in medical activities in the area of out-patient health care (primary and specialized), including medical practices providing health services funded by public sources, as well as on occupational medicine services, emergency medical services, in-patient health care, health resort treatment, pharmacies and also medical personnel. The DBW Health and health care contains the annual data for the years 2010-2014 (updated annually). It is planned to enrich the information scope of the database with new thematic blocks: Inpatient health care, Health resort treatment, and then with the information concerning health status of the population and its health condition, expenditures on health protection, blood donation.

Environment

Knowledge Database NATURE PROTECTION

It contains data characterising objects and areas legally protected on account of maintaining, sustainable use and restoration of resources, features and elements of nature. Currently, the database contains four thematic blocks presenting basic data about areas covered by forms of nature protection, national parks, nature reserves and the Natura 2000 sites for the period of 2010-2014. At the next stage of works it is planned to enrich the information scope of the database with data concerning protected landscape areas, landscape parks and nature monuments. As a target, the base will contain also statistical information concerning botanical and zoological gardens, i.e. facilities which purpose is to protect and preserve diversity of flora and fauna out of the place of their natural presence as well as the data concerning selected protected animals and greenery in cities and in the rural areas.

Knowledge Database FORESTRY

It is a source of information on forest resources and their changes occurring in them both area and growing stock of standing wood. The database also includes information on silviculture and economic exploitation of the forest, threats of forest environment and economic aspects of forestry. The database has been divided into ten thematic blocks covering particular aspects of forestry. The blocks present, starting from 2010, basic data comprehensively describing forestry as compared to the previous years.

Knowledge Database ENVIROMENTAL PROTECTION

It is a source of information on the state, threats and protection of environment as well as water and wastewater management. Currently, the database contains information grouped into four thematic blocks concerning pollution and protection of air, as well as generation and management of non-municipal wastes. The presented data relate to the years 2010-2014. As a target, the database will contain also information on use, pollution and protection of waters and economic aspects of environmental protection.



Central Statistical Archive

Ground floor of the CSO building, block D, room No. 59 Phone: +48 22 608 32 63, +48 22 608 37 66, +48 22 608 32 09 e-mail: d.minasz@stat.gov.pl; e-mail: e.weglowska@stat.gov.pl

The Central Statistical Archive was established in 1918, along with the CSO. It gathers files concerning organisations and methodologies of statistical works, statistical materials, microfilms and documents concerning history of statistics in Poland. The CSO archive has been entrusted with keeping archive resource, namely it is authorised to permanent storage of owned collections.

Archive resources – part of the National Archive Resource

- ca. 7,000 meters of current files (ca. 250,000 archive units) materials related to operation of the CSO and former subsidiaries of the President of the CSO as well as units cooperating with him, e.g.: the Centre of Statistical Research and Development or the Research Centre for Economic and Statistical Studies of the Central Statistical Office and the Polish Academy of Sciences,
- statistical materials (statistical results and studies) and set of instructions regarding statistical survey carried out by the CSO since 1945.
- special collections: collection of photographs, microfilms and films of the CSO, collection of badges, medals, diplomas, identification cards and everyday items with the CSO overprints, collection of historical statistical documents composed of, e.g. memories and reports of employees of statistical institutions and templates of the forms
- since1 January 1999 resources have been recorded electronically while data concerning gathered resources from before 1999 are digitalised.

ARCHIVE is opened Monday – Friday 8:30 am – 3:30 pm

Documentation is made available on the basis of the application approved by the manager of the unit which created the documentation, and in the case of a liquidated unit – by its successor or by the unit manager.





The Stefan Szulc Central Statistical Library

Ground floor of the CSO building, block D, room No. 56 Phone: +48 22 608 33 27, +48 22 608 31 43 (Secretary's Office), Fax +48 22 608 31 88 Information service phone +48 22 608 34 81, +48 22 608 33 47 http://cbs.stat.gov.pl/

The Central Statistical Library collects scientific and popular science works related to statistics, demographics, socio-economic sciences and library science.

HISTORY

- 1918 establishment of the CBS
- 1968 the CBS receives status of central scientific library in the country with regard to: statistics, demographics and related domains
- 1998 decision of the Ministry of Culture and National Heritage concerning incorporation of the CBS in group of national libraries constituting the National Library Resources;
- introduction of the OPAC catalogue in the ALEPH system
- 2005 scanning of alphabetical catalogue covering the entire main collections of the Library from 1918–1997 and their dissemination on the Internet
- 2009 start-up of the digital statistical library
- 2015 the CBS makes the OECDiLibrary base available

READING ROOM

Monday and Wednesday 8:00 am - 6:00 pm Tuesday, Thursday and Friday 8:00 am - 4:00 pm Saturday 10:00 am - 2:00 pm

LENDING LIBRARY

Monday – Friday 8:45 am – 3:45 pm

Xerox copies and scans can be ordered on site, by fax or e-mail (r.tworzydło@stat.gov.pl)

CATALOGUES AND INFORMATORIUM SERVICE

Monday – Friday 8:15 am – 3:45 pm **RESOURCES** – **ca. 490,000 volumes** (monographic publications and publication series)

- the country's richest set of Polish and foreign current and retrospective statistical publications (since the beginning of the XIX century),
- all publications of the CSO, yearbooks of statistical offices of 16 voivodships,
- statistical yearbooks of selected countries of the world and international institutions: UN, EU, OECD,
- collections of materials concerning pre-war operation of various institutions and scientific associations,
- Polish and foreign theoretical literature related to statistics, demographics periodical collections,
- ca. 1,000 titles, including almost 500 titles of current magazines covering ca. 270 foreign titles from several dozen countries in the world and ca. 220 Polish titles.



Reading Room of the Central Statistics Library



Statistical Computing Centre

00-925 Warszawa, al. Niepodległości 208, Phone: +48 22 608 31 44, fax: +48 22 608 38 66 http://cis.stat.gov.pl/

The Statistical Computing Centre (CIS) has been established by the decision of the President of the CSO in June 2010. It plays the major role in the implementation of IT tasks in official statistics. The main task of The Centre is to deliver and develop IT infrastructure and services for proper implementation of the tasks of official statistics, in particular:

- determination of directions and preparation of development plans of IT systems used for statutory tasks and tasks supporting functioning of service units of official statistics,
- coordination and implementation of works with regard to construction, implementation and maintenance of the statistical computing system as well as working on standardisation of solutions, along with supporting users during operation of the systems,
- performance of works related to construction, maintenance and development of IT infrastructure of the CSO allowing to maintain services provided by the CSO,
- coordination and execution of works with regard to maintenance and storage of statistical data,
- implementation of the policy of safety in IT systems, formulated by the President of the CSO,
- conducting technical service of IT resources of official statistics,
- co-participation in planning and implementation of IT trainings for service units of official statistics.

The Statistical Computing Centre has, in its structure, two remote branches in Radom and Łódź.

Regional Statistical Offices Voivodship Centers for Regional Surveys (WOBR)

Regional Statistics Office	Branches	Specialized centers	WOBR
Statistical Office in Białystok ul. Krakowska 13 15-959 Białystok Phone: +48 85 749 77 00 to 09 fax: +48 85 749 77 79	Łomża Suwałki	Centre for the Forestry and Preservation of Nature Statistics	Podlaskie Centre for Regional Surveys Phone: +48 85 749 77 50
Statistical Office in Bydgoszcz ul. Konarskiego 1/3 85-066 Bydgoszcz Phone: +48 52 366 93 90 fax +48 52 366 93 56	Inowrocław Toruń Włocławek	Centre for Labour Market Surveys and Analyses	Podlaskie Centre for Regional Surveys Phone: +48 52 366 93 03
Statistical Office in Gdańsk ul. Danusi 4 80-434 Gdańsk Phone: +48 58 768 31 00 fax: +48 58 768 32 70	Chojnice Słupsk Tczew	Education and Human Capital Statistics Centre Working Conditions Statistics Centre Labour Force Survey Centre	Pomorskie Centre for Regional Surveys Phone: +48 58 768 31 43
Statistical Office in Katowice ul. Owocowa 3 40-158 Katowice Phone: +48 32 779 12 00 Fax: +48 32 779 13 00 +48 32 258 51 55	Bielsko-Biała Bytom Częstochowa Rybnik Sosnowiec	Centre for Environment Protection Statistics Finance Centre Regional Accounts Centre Centre for Projecting and Databases	Śląskie Centre for Regional Surveys Phone: +48 32 779 13 07
Statistical Office in Kielce ul. Wróblewskiego 2 25-369 Kielce Phone: +48 41 249 96 00 Fax: +48 41 249 96 04	Sandomierz	Trade and Services Statistics Centre Centre for Unregistered Economy Surveys	Świętokrzyskie Centre for Regional Surveys Phone: +48 41 249 96 22
Statistical Office in Kraków ul. Wyki 3	Chrzanów Nowy Sącz Tarnów	Centre for Cultural Statistics Centre for Health and	Małopolskie Centre for Regional Surveys Phone: +48 12 361

31-223 Kraków Phone: +48 12 415 60 11 Fax: +4812 36 10 192	Zakopane	Health Care Statistics Research Centre for Social Economy Centre for Social Assistance Statistics	02 49
Statistical Office in Lublin ul. Leszczyńskiego 48 20-068 Lublin Phone: +48 81 533 20 51 Fax: +48 81 533 27 61	Biała Podlaska Chełm Puławy Radzyń Podlaski Zamość	Centre for Dwelling and Communal Economy Statistics Construction Statistics Centre	Lubelskie Centre for Regional Surveys Phone: +48 81 533 20 51 ext. 134
Statistical Office in Łódź ul. Suwalska 29 93-176 Łódź Phone: +48 42 683 91 00 +48 42 683 91 01 Fax: +48 42 684 48 46	Brzeziny Piotrków Trybunalski Sieradz	Centre for Small and Medium-sized Enterprises Centre for Living Conditions and Questionnaire Surveys Mathematical Statistics Centre Centre for Classifications and Nomenclatures	Łódzkie Centre for Regional Surveys Phone: +48 42 683 92 55
Statistical Office in Olsztyn ul. Kościuszki 78/82 10-959 Olsztyn Phone: +48 89 524 36 66 Fax: +48 89 524 36 67	Elbląg Ełk	Centre for Agricultural Surveys Centre for Rural Statistics Demographic Research Centre Statistical Information Technology Centre	Warmińsko- Mazurskie Centre for Regional Surveys Phone: +48 89 524 36 14
Statistical Office in Opole ul. Kołłątaja 5B 45-064 Opole Phone: +48 77 423 01 10–11 Fax: +48 77 423 01 25		Centre for Price Research and Analysis	Opolskie Centre for Regional Surveys Phone: +48 77 423 10 01 ext. 107
Statistical Office in Poznań ul. Wojska Polskiego 27/29 60-624 Poznań Phone: +48 61 27 98 200, 300 fax: +48 61 27 98 100	Kalisz Konin Kościan Piła	Short-term Statistics Centre Centre for Urban Statistics Small Areas Statistics Centre Macroeconomic Data Bank Centre	Wielkopolskie Centre for Regional Surveys Phone: +48 61 279 83 45
Statistical Office in Rzeszów ul. Sobieskiego 10 35-959 Rzeszów Phone: +48 17 853 52 10	Krosno Przemyśl Tarnobrzeg	Centre for Sport and Tourism Statistics Centre for Materials and Fuel Energy Market Statistics	Podkarpackie Centre for Regional Surveys Phone: +48 17 853 52 10 ext. 213

+48 17 853 52 19 Fax: +48 17 853 51 57 Statistical Office in Szczecin ul. Matejki 22 70-530 Szczecin Phone: +48 91 459 77 00 Fax: +48 91 434 05 95	Koszalin Stargard Szczeciński	Centre for Transborder Areas and Statistics for Euroregions Marine Statistics Centre Centre for Science, Technology, Innovation and Information Society Statistics Transport and Communications	Zachodniopomorskie Centre for Regional Surveys Phone: +48 91 459 75 73, 91 459 75 00
Statistical Office in Warsaw ul. 1 Sierpnia 21 02-134 Warszawa Phone: +48 22 464 20 00 Fax: +48 22 846 76 67	Ciechanów Ostrołęka Płock Radom Siedlce	Statistics Centre Centre for Non-financial Enterprises Statistics Centre for Administrative Data Sources Statistical Units Base Centre Centre for Data Obtaining Methods Mazowieckie Centre for Regional Surveys	Mazowieckie Centre for Regional Surveys Phone: +48 22 464 23 56
Statistical Office in Wrocław ul. Oławska 31 50-950 Wrocław Phone: +48 71 371 63 00 Fax: +48 71 371 63 60	Jelenia Góra Legnica Wałbrzych	Territorial Self- Government Statistics Centre Industrial Products Statistics Centre Local Data Bank Centre	Dolnośląskie Centre for Regional Surveys Phone: +48 71 371 63 71
Statistical Office in Zielona Góra ul. Spokojna 1 65-954 Zielona Góra Phone: +48 68 322 31 12 Fax: +48 68 325 36 79 +48 68 325 74 45	Gorzów Wielkopolski Słubice Żagań	Centre for Economic Situation Surveys Centre for Situation in Agriculture Surveys	Lubuskie Centre for Regional Surveys Phone: +48 68 322 31 92



The Research and Statistical Education Centre of the Central Statistical Office



Jachranka 81 near Warsaw, 05-140 Serock Phone/fax +48 22 768 14 84 (Secretary office, Research department)

> Phone: +48 22 768 13 96 (marketing), +48 22 768 14 86 (reception desk)

http://cbies.stat.gov.pl/

email: jachranka-szkolenia@stat.gov.pl, m.kraj@stat.gov.pl

Research and Statistical Education Centre of the Central Statistical Office, subordinated to the President of the CSO as the Public Sector Enterprise, serves as a national and international institution of statistical education for the needs of employees and institutions of official statistics services. It provides also educational and research services for the benefit of other entities and institutions and people in the scope covered by the subject of activity, including conduct and organisation of activities supporting scientific statistical survey and development. The CBiES of the CSO is the contractor of many research tasks, it specialises in management and administration of international projects implemented in the sphere of statistics and related sciences as EU framework research programmes and other international projects. The CBiES of the CSO cooperates with many reputable universities and research centres in Poland and abroad, including with the Warsaw School of Economics and Leon Koźmiński Academy in Warsaw as well as the Jagiellonian University in Kraków and Universities in Poznań, Rzeszów, Szczecin and Wrocław. The team of 577 experts and consultants of the CBiES of the CSO is composed of internationally recognised scholars and researchers.

Research achievements of the CBiES of the CSO includes implementation of the projects in the area of the European Union Human Capital Operational Programme and in the area of activities of the National Centre for Research and Development and in the field of objectives of the National Science Centre and the National Cohesion Strategy, the European Regional Development Fund, the European Social Fund and the Technical Assistance Operational Programme.

At the same time, the CBiES of the CSO is an institution carrying out many qualified didactic processes popularising achievements of official statistics and supporting educational and national statistical education projects as well as that conducted under the ESTP. Every year the CBiES of the CSO executes over 30 projects and research tasks related to the European Operational Programmes, as well as under consortium agreements with major universities and research centres in Poland and abroad.

The Centre ensures comfortable conditions for trainings, organisation of symposiums, meetings and conferences and corporate or integration events. It has five spacious lecture rooms equipped with modern digital presentation and recording equipment and adapted for groups consisting of 15 to 200 people. It allows for provision of professional services of simultaneous translations, teleconferences as well as for digital registration and emission of didactic material. Broadband Wi-Fi connection is available in the whole facility.

The Centre is located near Warsaw, in the vicinity of the Zegrze Lake. The CBiES of the CSO has 150 accommodation places, its own catering and cafe. The Centre is characterised by spatial, low-rise buildings with no architectonic barriers. Area of the facility cover an extensive garden, car parks with places for coaches and ca. 50 vehicles and small sport areas. There is a possibility to use recreational-sport equipment, bikes and cruises over the Zegrze Lake. The Centre's vicinity is an excellent walking-recreational area, and a perfect place for Nordic skiing in the winter.